



Human Resource Basics

FOR SMALL BUSINESSES



FREE TRAINING

May 4 | 8:30 – 10 AM

CIE HotHouse + Zoom

[SBDC.CALPOLY.EDU/EVENTS](https://sbdc.calpoly.edu/events)

Discussion will include:

- Federal & State requirements
- Sole Proprietor, Corporation or LLC
- Insurance Considerations
- Admin: In-house or Outsourcing
- Tips for the Employee Life-Cycle:
 - Culture
 - Employment Liabilities
 - Final Pay & Separations
 - Performance Management
 - Selection & Hiring
 - Wage & Hour Compliance



BBSI

Presented by Kim Banks

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